

Advisory Committee Meeting Minutes
Law Enforcement Academy/ Protective Services

CHAIRPERSON: Allan Lynn		
MEETING DATE: 09/29/2011	MEETING TIME: 12:00 pm	MEETING PLACE: STC room 400
RECORDER: Norma Adkins		PREVIOUS MEETING: 12/03/10

MEMBERS PRESENT:

OTHERS PRESENT:

Name, Title, Company	Name, Title, Company	Name, Title, Company
Allan Lynn, Lt Wichita County Sheriff's Office	David Duke, Sheriff Wichita County Sheriff's Office	Sharon Winn, Assistant to the Dean of Instructional Services
Dan Williams, Chief MSU Police Chief	Lewis Templeton, Judge J/P Wilbarger	Shana Munson Associate Dean of Career and Technical Education
Norma Adkins, Training TDCJ	Ernie Cook, Captain TDCJ	Greg Fowler, Division Chair
Tony Fidele, Attorney PerdueBrandonFielderCollins&Mo tt LLP	Mike Hagy, Director Nortex Regional Planning Comm	Mike Hopper, Coordinator of Protective Services
MEMBERS ABSENT:		
Dr Nathan Moran MSU	Eddie Haisten, Sgt Wichita Falls Police Department	
Justin Bailey, VP State National Bank		

AGENDA (NOTE: Delete items not covered in this meeting)

Agenda Item	Action, Discussion, or Information	Responsibility
Election of Chair and Recorder	Action	Program Coordinator
Approval of Minutes from the Last Meeting	Action	Chair
Old Business:	Discussion	Chair
Insert rows as needed		
Continuing Business:	Discussion	Chair
Insert rows as needed		
New Business:		Chair
Program statistics: Graduates, majors, enrollment	Information	
Workplace competencies	Discussion/Action if needed	
Evaluation of facilities, equipment, and technology	Discussion	

Advice on selection and acquisition of new equipment and technology	Discussion	
External learning experiences, employment, and placement opportunities	Discussion	
Promotion and publicity about the program to the community and to business and industry	Discussion/Information	
Professional development of faculty	Discussion/Information	
Needs of students from special populations	Discussion/Information	
Curriculum Decisions:		
Review goals and objectives	Action	
Program revisions, curriculum/course review	Action	
Other:		

MINUTES (NOTE: Delete items not covered in this meeting)

Key Points	Summary of Action, Discussion, Information/Responsibility and Plans for Follow-up and Reporting
Purpose of Advisory Committee	Shana Munson thanked everyone for serving on the Advisory Board and explained that we are here to make sure we are producing graduates, students and the employable students for your agencies. Your are here to insure that we have a good curriculum and if you have suggestions for equipment, changes in curriculum and if you see things that our gradates may need to be changed, that's where you as a Advisory Board come in.
Election of Chair and Recorder	Chairman: Lt. Allan Lynn Recorder: Officer Norma Adkins
Approval of minutes	Motion by Dan Williams, second Mike Hopper, to approve the minutes from the last meeting. Minutes approved.
Old Business:	<ul style="list-style-type: none"> * Joe Foley retired in May. Mike Hopper stepped in as Coordinator in April 2011. * Meggitt Training System up and running / real life scenarios along with actual weapons simulations as a training aide. 3 PD Instructors and 3 SO Instructors have been trained to utilize the system for training. * New classrooms all being utilized 2/40 person classroom 1/100 person class room, along with a gym/range area and multipurpose room. * New Squad Car, is still being looked at.
New Business	<p>Joe Foley retired in May, and Mike Hooper stepped in as Coordinator in April.</p> <p>New Police Academy started in February and will be graduating October 7th here in the Multipurpose Room at 7pm. with 17 Graduates.</p> <p>As of June of this year we have partnered up with the Sheriff's Department to use our facilities and put on a Basic SWAT school.</p> <p>TDCJ- continues classes for their annual In-Service, plus have added three Pre-Service classes this year so far.</p> <p>Jail School will begin next week Oct.3, 2011.</p> <p>Legislative Updates required for all Peace Officers –Sheriff Dept.</p>

	Sponsoring 3182 Update School, opened to all agencies at no cost. Starts Oct. 4 th two classes 8am & 1pm
Program statistics: Graduates, majors, enrollment	17 due to Graduate Police Academy this Oct. 7 th . Munday PD and Clay County Sheriff Dept. were both here recruiting from this class and Wichita County Sheriff has four students in this Academy. Only 5 students have no guaranteed employment. Next Academy is February 6, 2012 and graduate Oct. 3, 2012.
Review goals and objectives	No changes on Police Academy which is reviewed by the State. The curriculum is being looked at, some changes may be forthcoming. Jail School has changed their curriculum as of Nov. 1 st .
Evaluation of facilities, equipment, and technology	Still in need of a Squad Car for Police Academy.
Advice on selection and acquisition of new equipment and technology	Advised to contact Whelen on squad car pricing. We are in good shape on computer equipment.
External learning experiences, employment, and placement opportunities	Recruitment to local agencies take 90 percent of or students and a small percentage simply want to be reserves after graduating.
Promotion and publicity about the program to the community and to business and industry	Newspaper and Radio will continue to be used and Packets will be ready in Nov.
Professional development of faculty	Faculty development training will be done during the TCLOSE conference in Oct. 31, 2011 Mention was a C-Jet Conference (Community College Criminal Justice Educators of Texas) held in May for 3 days which offers good development courses.
Curriculum Decisions:	Updates to come on Police Academy curriculum which is reviewed by the State.
Program revisions, curriculum/course review	New Corrections Course and Peace Officers Course (40 hrs.) is in the works to be offered on line in Nov. or Dec. we are just waiting for approval from TCLOSE. Students will be required to also attend a hands on course to include Defense Tactics in order to get Certified.
Other:	

RECORDER SIGNATURE <i>Norma Jenkins</i>	DATE: <i>09/29/11</i>	NEXT MEETING:
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